



## Mobile Phone Procedure

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| <b>Date policy reviewed/updated</b> | <b>June 2021</b> |
| <b>Date policy will be reviewed</b> | <b>May 2023</b>  |

| <b>Review Completed</b> | <b>Amendments<br/>Y/N</b> | <b>Reason for Change</b>   |
|-------------------------|---------------------------|--|
| March 2019              | Y                         | introduce restrictions and 'see it, hear it lose it'                                     |
| June 2021               | Y                         | Remove any allowances for phone usage during the day (unless direct teacher instruction) |

## **Mobile Phone Procedure**

### **Rationale**

Mobile phones are not banned from the College however we do restrict the use of electronic devices due to their impact on student learning. We recognise that it is in the interests of safety for the journey to and from College.

### **Principles**

We believe that in order to enable quality first teaching and learning the restriction of mobile phones are important for the following reasons:

- To reduce screen time, which is linked to depression
- To help tackle bullying on social media
- Less distraction in lessons
- Mobile phones and online activity is habitual and can be addictive. Students need to be supported to not be online all the time
- Poor behaviour is linked to inappropriate use of phones
- We have a duty of care to protect children from the virtual world as well as the physical one.

### **Expectations**

- All electronic devices (including earphones, headphones etc.) must be in bags and switched off at all times whilst students are on the Stoke Damerel premises.
- These devices must not be seen or heard anywhere on the school site and should be kept in the student's school bag (not in a pocket), together with any headphones.
- Students will be given permission to use their phone (under supervision) if required for emergency purposes, such as a medical need.
- We operate a 'see it, hear it, you lose it' procedure and phones will be confiscated immediately and stored securely if our expectations are not adhered to.

Should a phone be confiscated the following procedure will be followed:

The device will be returned to parents only, who will be required to come to the College reception between 3.15-4.30pm to collect the device.

### **FURTHER CONFISCATIONS**

This will result in students having to hand in the device at the start of each day and may lead to the College withdrawing the right for a student to bring phones or other devices onto the College site.

If a student refuses to hand the phone over to a member of staff, a member of the Leadership Team will be called. If the student still refuses to hand the phone over, they will be placed in isolation for 24 hours and parents contacted. Parents/carers wishing to get a message to their child can contact our main reception team